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Group Sales Agreement
24 North Hotel | Key West
3820 North Roosevelt Blvd, Key West, FL 33040
Phone: 305-320-0940

Group Name: AFC Region V Spring Conference
Arrival Date: 05/17/2017
Date Booked: 02/08/2017
Group Contact: Debbie Leonard
Phone: 395-809-3203
Address: 5901 College RD., Key West, FL. 33040
Email: Debbie.leonard@fkcc.edu

Group Code/Type: /SMERF

Group Room Reservation Arrangements

ROOM TYPE	RATE	DATES
Run of House	\$149/night	May 17 th – 20 th , 2017

ALL ROOM RATES ARE SUBJECT TO LOCAL SALES TAX AND OCCUPANCY TAXES

RESERVATIONS:

Special guestroom rates have been arranged for the Client over the specified dates as outlined above. For any dates requested outside of this specific group block, the guest will be quoted the best prevailing rates for individuals at that time.

Clients will be provided with personalized a group link where guests can make their individual reservation(s).

Rates are based on Single or Double occupancy. Additional guests will be charge at \$15.00 per guest, maximum occupancy of 4 per room.

For your attendee's convenience, please communicate our check-in time is after 4:00 p.m.; checkout time is 11:00 a.m. Guests arriving prior to 4:00 p.m. will be able to store their luggage until rooms become available. Likewise, guests departing after 11:00 a.m. should arrange to store their luggage with the Hotel bell staff.

GUARANTEE & BILLING:

Guarantee Method: Individuals pay own and guarantee rooms with a credit card or advance deposit. Rate is based on availability at time of booking. No rooms are being held.

Payment/Billing: Guests are responsible for all charges.

Baggage: The group will not require baggage handling.

Parking: Parking is complimentary for all registered guests.

Resort Fee: Waived.

Rooms are available to book up until 30 days prior to group arrival date: book by April 17th, 2017.

Cancellation Policy:

One night's guestroom and tax will be billed to each guest who does not arrive or whose reservation is canceled less than 7 days prior to arrival. Individual attendees must be advised of the Hotel's cancellation policy, which is 7 days prior to arrival to avoid a charge. A deposit equal to one night's room and tax is due with each reservation request and will become non-refundable if the guest does not arrive or cancels less than 7 days prior to the day of arrival. Cash, check and major credit cards are accepted as deposits. Credit cards will be debited to the individual accounts at the time the

reservations are received. Please be advised that if your attendees depart before the confirmed departure date, a one-night room charge plus tax will be assessed. The hotel will reconfirm departure date upon guest arrival.

Liability:

Performance is contingent upon the ability of the Hotel to complete same, and is subject to labor troubles, disputes, strikes or picketing, accidents, government (federal, state or local) requisition, restrictions upon travel, transportation, food, beverages or supplies and other causes, whether enumerated herein or now which are beyond the control of the Hotel. In no event shall the Hotel be liable for the loss of profit or other similar or dissimilar collateral or consequential damages, whether based on breach of contract, warranty or otherwise. As a patron, you are responsible for any damage to any part of the Hotel during the period of time your attendees, employees, independent contractor or other agents under your control or under the control of any independent contractor hired by you are in the Hotel. The Hotel will not permit the affixing of anything to walls, floors or ceilings of rooms without prior approval.

Force Majeure:

The performance of this agreement by either party is subject to acts of God, acts of war, government regulation, national disasters, transportation strikes, civil disorder, or other emergencies making it illegal or impossible to provide facilities or hold the aforementioned conference.

Governing Law:

Any controversy or claim pertaining to the cancellation of this contract, which cannot be acceptably negotiated by both parties, shall be settled by arbitration in accordance with the rules of the American Arbitration Association. Judgment upon the award rendered by the Arbitration(s) may be entered in any court having jurisdiction thereof. Should it be necessary for the Hotel to employ an attorney, collection agency, or other method in compliance with state statutes due under the terms of this agreement, the Client agrees to pay all expenses of collection. Contract cannot be orally modified, amended or rescinded, and that no written modification, amendment or revision is valid unless signed by the Hotel's representative.

Conclusion:

Your signature on this agreement establishes this event on a "Definite" status and constitutes a legally binding and enforceable contract that may result in certain forfeitures of funds and other monetary liability in the event of a default. The person signing this agreement warrants and represents that he/she is authorized by the organization to legally bind the organization to the terms and conditions of this agreement.

We look forward to the privilege of hosting AFC Region V Spring Conference guest block. Please indicate your acceptance of the terms of this letter of agreement by signing and returning a copy of this agreement by 02/10/2017.

Hotel Representative

Victoria Petzold

Sales Manager

Date:

Signature

Client Representative

Group Leader:

Michael Brawer, CEO

Date: 02/08/17

Signature 